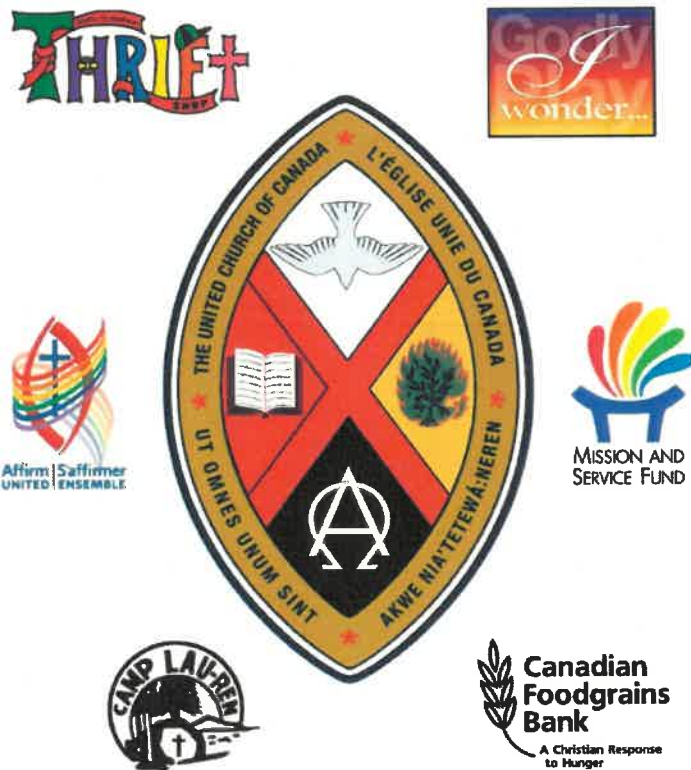


TRINITY-ST. ANDREW'S UNITED CHURCH

2019 ANNUAL REPORT



Our Statement of Purpose

As a community of faith led by the spirit we welcome all to worship God and live in loving, just and respectful relationship with each other, our neighbours and the earth. Inspired by the life and ministry of Jesus Christ we strive to recognize the light of God in each person regardless of age, race, physical or mental ability, sexual orientation, gender identity and gender expression, economic status or any other category by which the world may seek to divide. We challenge ourselves to deepen our relationship to God, to see the light of the divine in each person and in all creation, and to live the faith we proclaim in every aspect of our lives.

We will live into this statement by encouraging all who make TSA their faith home to participate fully in all aspects of the life and work of this community of faith.

TSA is a place where the gifts of all people are celebrated.

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REPORT OF THE CHURCH ROLL



We Remember

Raymond William "Ray" CIPHERY	Ronald Clifford Paddock
Sylvia Doreen Clara Cotie	Margaret Ann "Nancy" Wickett
Dorothy Laureen Lavallee	Brian Willian Kauffeldt
Gary Lloyd Perry	Joseph James "Joe" McLeod
Renee Snell	Brian Charles Robert Wilson
George Herbert Bennett	Catherine Ohashi
Helen Evelyn Wainman	Robert Jamieson "Bob" Galbraith
Elizabeth Anne "Betty" Flower	Dorothy Margaret Sadler
Curry Alfred Oates	Marion Elizabeth McGonegal
Grant Nelson Forrest	Elizabeth "Betty" Eady

Baptisms:

Charlotte Ruby Belmore, child of Gregory & Brianna Belmore
Elaina Esther-Ann English, child of Kyle & Candice English
Jameson Douglas Burgess, child of Tyler & Christine Burgess
Benjamin David Ryan, child of Scott & Stephanie Ryan
Brooklyn Bell Gibson, child of Ben & Katie Gibson
Nash Anton Gibson, child of Ben & Katie Gibson

Marriages:

None

Comparison Statistics

	2015	2016	2017	2018	2019
<i>Number of Baptisms</i>	4	6	3	3	6
<i>Number of Marriages</i>	2	5	4	4	0
<i>Number of Funerals</i>	22	16	16	12	10
<i>Number of Households in Pastoral Care</i>	407	426	282	213	195
<i>Total Membership Resident & Non Resident</i>	357	388	240	207	182
<i>Received by Profession of Faith</i>	0	12	0	0	0
<i>Received by Transfer or otherwise</i>	7	10	1	1	0
<i>Removed by Death</i>	12	5	9	13	9
<i>Removed by Certificate or Otherwise</i>	0	0	140	29	0
<i>Transfer to Non-Resident</i>	0	0	0	0	0

Contact List For Trinity-St. Andrew's United Church

Church Address: 291 Plaunt Street South, Renfrew, ON K7V 1N2
 Telephone: 613-432-2285 Fax: 1-844-270-1372
 Website: www.tsarenfrew.ca
 Email Minister: Rev. James Murray james@tsarenfrew.ca
 Administrative Assistant: Debbie McDermid office@tsarenfrew.ca
 Custodian: Merv Kusluski
 Bookkeeper: Joy Curry
 Music Director: Mike McCormick

Trinity-St. Andrew's United Church Council 2019

Ministry Personnel Rev. Russell Wardell to June 30
 Rev. Sheryl McLeod, Regional Supervisor July 1 to Dec 31
 Rev. Janet Nield, Regional Supervisor for search process

Chair Judy Ryan

Vice-Chair Leslee Gervais to October 31, John Cooke

Secretary Daphne Hanneman

Treasurer vacant

EOR Representative Marg McLeish

Affirming Chair Felicite Stairs

Christian Education & Faith Formation Chair Felicite Stairs

Finance and Stewardship Chair Peter Raaphorst

Members-at-large Brian Francis to Mar 31
 John Cooke to October 31

Membership, Pastoral Care & Fellowship Chair Margo Aubert

Ministry & Personnel Chair Ross McEwen

Property Chair/Co-Chair
UCW Representative
Worship & Music Chair

Garry Scott/Bryan Hollingworth
Marion McDonald
Linda Boldt

COUNCIL REPORT

2019 turned out to be a challenging yet amazingly successful year for Trinity-St. Andrew's. Council held its annual retreat in January to build team and establish priorities and goals for 2019.

In March, our priorities changed abruptly when Rev. Russell let us know that he planned to retire effective June 30, 2019. This initiated our process to find a new minister which included updating our Community of Faith Profile, mastering the new online process ChurchHub for finding a minister, establishing a search team, interviewing candidates and holding a congregational meeting to approve the search team's recommendation. And on January 2, 2020 we welcomed Rev. James Murray as Trinity St.-Andrew's new minister!!

And throughout this process our staff, congregation, committees and fundraisers shone. People stepped up and contributed time and effort to ensure that our worship services and processes continued – Sunday services, music, baptisms, funerals, luncheons, Chicken BBQ, Renfrew Fair booth, Anniversary dinner, Tea and Talent Sale, Thrift Shop, Christmas Eve service, HVAC upgrades, room rentals and much, much more. On behalf of Council, I extend a huge "thank you" to everyone who contributed to meeting the challenges of 2019 and making the year a resounding success.

Five goals were established by Council for 2019. While considerable progress was made... several goals fell behind with the reallocation of resources to find a new minister. The following gives an overview of goals and action taken. A more detailed report is available for each.

Goal 1: TSA will take action on "Climate Justice".

Actions included a March 24 potluck supper to get congregational input on possibilities and challenges; Lent distribution of "give it up for the earth" cards to encourage personal/government action; April meeting with UCW to generate ideas to eliminate single use plastic; May speaker from Citizens for Public Justice and September participation in the Global Climate Strike.

Goal 2: We will promote local and broader outreach through both our own congregation and Mission and Service Fund.

Local outreach that TSA actively supported in 2019 included: Meals on Wheels, Community Supper, Camp Lau-Ren, Robbie Dean Centre, Mat Group (also has global component), Renfrew Refugee Welcome Group (also has global component), Food Bank (December White Gift Offering), Renfrew County Child Poverty Action Network (December White Gift Offering), Thrift Shop, and Funeral luncheons. On April 14, TSA's Volunteer Appreciation Sunday, we recognized the people who participate in each of the above-named activities.

Global outreach included: Canadian Foodgrains Bank - planting of donated plants, seeds in TSA garden to raise awareness of CFGB; harvest was shared with the food bank and TSA. UCC Special Appeals - Publication in bulletin, Narthex flat screen and TSA website of appeal for donations in May/June following devastation of Cyclone Idai in Zimbabwe, Mozambique, and Malawi.

Goal 3: We will establish a strategic plan to for the future of TSA.

The following areas were identified for consideration: congregational priorities; inventory of resources (givings, fundraising, building rental); congregational leadership (different forms of governance); building and cost of maintaining; and possible alternatives for building usage.

Some analyses of costs, revenues, congregational demographics were completed but moving forward on building alternatives was deferred until our new minister was in place.

Goal 4: We will improve the stewardship of our time and monies.

Improve transparency/clarity of General Operating Funds - the operating budget was revised to be clearer and more understandable. The reserve fund definitions and restrictions were complete and are operating well. The project fund approach was revised into one fund with an application and justification form for approval by council.

Financial review – it was decided to go with MacKillican’s for the 2019 review.

Funds held by Trustees – the amounts, restrictions on usage, objectives for accumulation and use, where best to hold funds, management and reporting to improve transparency/clarity were reviewed - this goal has been completed. Our investment strategy has been updated and will be presented at the Annual General Meeting.

Volunteer time – interface with Goal 4 team to optimize volunteer time. Analysis was started, partially completed.

Review process for financial reports – discussed with Council and being implemented by Finance Committee.

Goal 5: We will update the physical appearance of our building with a focus on the sanctuary.

The Memorial Board was completed, beautifully framed and mounted on a wall in the sanctuary with the flags beside. The TV in the Narthex was wired and connected to the office computer and is used for announcements, schedules. Vestibule was painted. Cloakroom low hanging bar moved to be more accessible.

As I said... 2019 was a challenging and successful year for TSA. And now we enter 2020 with endless opportunities. Council set one Goal to start 2020 – “ **to welcome Rev. James and to make sure that his needs for getting to know and to minister to**

TSA are being met". Additional Goals for 2020 will be set by Council at their retreat in May. We welcome your input.

Respectfully submitted: Judy Ryan, Chair

AFFIRMING COMMITTEE

Members: Russell Wardell (until June), Susan Tough (until June), Shelley Graham (until October), Tom Sidney, Shelley English, Barbara Moogk.

As part of our commitment as an Affirming Ministry, we welcomed PFLAG, a peer support group for people who identify as LGBTQ+ and their families and friends. PFLAG has met monthly at TSA since January 2019. We purchased a banner with TSA's name, the Affirm United logo and "God's love is for everyone" to use at events. In partnership with other community organizations, the Affirming Team urged Renfrew Town Council to display the Pride flag at Low Square during Pride Week, and, with other members of our congregation, participated in the raising of the flag ceremony. We also sponsored and marched in the Pembroke Pride march in June. We also submitted an annual report to Affirm United. TSA celebrated our first year as an Affirming Ministry on November 24 with a special service and cake.

Reverend Russell chaired the team until his retirement in June. Tom Sidney took over until the fall when time constraints prevented him from continuing as chair. Felicite Stairs became chair in November.

Respectfully submitted, Felicite Stairs, Chair

CHRISTIAN EDUCATION & FAITH FORMATION

Members: Yvonne Powell (resigned September)

Nursery: The Marion Roffey room is available for use by caregivers needing the space during worship for children too young to attend Godly Play. There is a selection of toys for children's use.

Children's Worship: Children from age 3 and up were invited to attend our multi-age Godly Play worship time. Cathy Morris and Felicite Stairs were available on most Sundays to offer leadership, but attendance continued to be very sporadic. There continued to be a quiet activity corner for those who choose to remain in the sanctuary during worship.

Noon Bible Study: The noon Bible study group met weekly from 12:00 to 1:00 on Wednesdays, led by Russell, until mid-May. The group took time off as the search for a new minister was underway.

Lenten Study: Russell led a Lenten study on Sunday evenings during Lent. This year Russell offered a worship service format based on a resource by Shane Claiborne, with sermons offered by interested congregation members in response to Russell's question: Do you have a sermon in your soul? 3 people volunteered to preach with 10 people participating in the service.

Retreat: A retreat was held at Stillpoint on June 6-8. The theme was "Prayer". Four congregation members enthusiastically participated.

Climate Justice: CEFF set climate justice as a topic for study and faith formation and worked with Council to begin this process – see Council’s report on 2019 goals.
CEFF welcomes new members. *Respectfully submitted, Felicite Stairs, chair*

FINANCE AND STEWARDSHIP

Members: Bev Davis, Noma Deshane, Larry Polk (resigned), Geoff Roberts, Barb Symington, and Rev Russell Wardell (ad-hoc), Peter Raaphorst,(chairman) and Joy Curry (ex-officio).

It has been another busy and productive year for the Finance Committee. I would like to thank the members for their hard work in making it all run smoothly. It should be noted that Larry Polk joined in 2018 but then resigned in 2019 because of other commitments and Rev. Russell Wardell also resigned in June as part of his retirement. We are happy to have Rev. James Murray join us in 2020.

I would like to thank the congregation for their generous support with their offerings, their fundraising, as well as all the other volunteer activities, many of which reduce our operational expenses and make TSA run smoothly. All of these efforts help us reach our goals for TSA operations and outreach both locally and worldwide through Mission and Service.

We are continuing to clarify and simplify the financial reporting ensuring that consistent titles/names are being used. In response to the number of project funds in our 2019 budget, we have changed this approach by amalgamating all the funds into one and creating an application form that needs to be completed by the applicant and reviewed by Council before any project fund is approved. In addition, we have investigated the question on whether we should pay any HST on our fund raising activities. Since all these activities are part of the church through volunteer efforts, including the thrift shop, which sells only used materials, we are exempt from paying any HST.

In 2018, we established the Property and the HR reserve funds which proved to be very helpful. In 2019, the Property Reserve Fund was used to replace our furnaces at a cost of about \$43,000. Note also that this past year, due to the amazing activity of the Thrift Shop and the reduced personnel expenditures, we were able to achieve our set target of \$100,000 for the Property Reserve Fund. Therefore, we are well positioned to deal with any upcoming major upkeep and repair to our building.

For 2019, our offerings were down by about \$10,000 but due to the success of the Thrift Shop and other fund raising activities we were able to operate within our budget.

We look forward to your continued support this year and we would like to promote making your offerings through PAR (*Pre Authorized Remittance/giving*) which secures uniform cash flow for our operations and eliminates the use of envelopes. Note also the option of

offering securities which can save you on taxation. For questions on setting these up, ask any member of the Finance Committee.

*Financial documents in the annual report have been reviewed by the finance committee on Feb 12th.
Respectfully submitted by Peter Raaphorst, Chair*

MEMBERSHIP, PASTORAL CARE & FELLOWSHIP

The Pastoral Care Team members met with Rev. Russell three times in 2019 for training and discussion. Lists of members who are shut-ins at home or residents in care homes were updated monthly. Confidential hospital or in-home visitation by minister or pastoral care team members continued throughout the year. TSA provided four worship services at both Quail Creek and Bonnechere Manor. For the period of July 1 to Dec.31, Rev. Sheryl McLeod provided emergency pastoral care as needed.

Our TSA Family photos were hung in the Narthex in September. We appreciate Mickey McDonald's generous offering of time and talent to this project. We hope to add more faces in the future. We thank retired archivist Beulah Wright for her past service and for updating photo albums of TSA events. The archives moved from the Narthex are now the Chapel.

The Sunshine Coach made an average of 16 group trips per month to bring members to worship services or TSA special events. The United Church Observer/Broadview magazines were shared with the residents at Quail Creek and Bonnechere Manor and copies of the Upper Room daily devotional guide were made available in the Office or by request. 90 cards expressing concern for illness, hospitalization or bereavement were sent. The Prayer Shawl ministry provided 5 shawls, 3 of which were presented to inductees of the new Eastern Ontario Outaouais Regional Council in September.

Attendance at worship service was irregular during the six months that. TSA searched for a new minister. For this reason, the annual review of the membership roll for 2019 was not finalized.

The MPCF committee worked with the UCW and other volunteers to arrange refreshments after Sunday worship as well as other social gatherings including the annual Volunteer reception, Anniversary Sunday celebration, and the Farewell Fellowship for Rev. Russell.

Respectfully submitted, Margo Aubert, Chair

MINISTRY & PERSONNEL

Chair: Ross McEwen Members: Cathy Morris, Laurie Millar

The Ministry and Personnel Committee conducted the annual Workplace Violence and Harassment Review meeting with no incidents reported. The Committee had the

bittersweet task of conducting Russell's farewell gathering which included collecting and presenting the purse containing the generous tokens of appreciation from the congregation. In October, M&P held a defibrillator training session for the staff and interested members of the congregation.

During the latter half of the year, the lay staff was working without a key colleague – the minister. The potential impact of this on the staff and the pastoral charge was mitigated by the high level of professionalism demonstrated by the staff as they went above and beyond the call of duty. This was recognized through a recommendation by the M&P Committee to Council that the staff receive a bonus of \$500 at the end of the year. This was unanimously approved by Council.

The Committee continued with its efforts to build a roster of volunteers to fill in at the office when Debbie is away. We would like to thank all our volunteers for their help with this important task.

Finally, M&P played a role in the Welcoming Committee that was formed to smooth James' entry into TSA.

Respectfully submitted, Ross McEwen

NOMINATING COMMITTEE REPORT FOR 2020

(New members in italics)

Chair:	Judy Ryan
Vice Chair:	<i>John Cooke</i>
Secretary:	Vacant
Treasurer:	Vacant

Affirming Committee:	Felicite Stairs
Christian Education & Faith Formation (CEFF):	three required
Finance & Stewardship:	Peter Raaphorst one required to replace Larry Polk
Library:	Need a chairperson
Members-at-Large:	
Membership, Pastoral Care & Fellowship (MPCF):	Margo Aubert
Ministry & Personnel:	Ross McEwen
Nominating:	Secretary, Chair of MPCF, Vice Chair
Representative to Region- EOR:	Marg McLeish
Property:	Garry Scott/Bryan Hollingworth
U.C.W. Representative:	Marion McDonald/Marg McLeish
Worship & Music (W&M):	Linda Boldt two required
Trustees:	Bert Brisco

Submitted: Daphne Hanneman, Margo Aubert, John Cooke.

PROPERTY

Committee Members: Bryan Hollingworth, Garry Scott, Bert Brisco, Barry Brush, Bruce Lange, Peter & Ginette Raaphorst, Gerry Blandford, Barb Symington, Don Fraser

Each new year we are faced with new challenges as our church ages and continues to provide multiple use as a community resource. Our automatic door system on both levels and our elevator has provided access for those physically challenged. New mats at both main entrances and upgraded flooring at the Quarry St. entrance improves the appearance for those entering and especially for those Thrift Shop customers.

Lighting in the sanctuary, the infrared heater on the roof and the replacement of fume hoods in the kitchen were also dealt with.

Our main concern for 2019 was to assess our HVAC system and consider the action necessary. It was decided that we would replace all furnaces on the flat roof above the church offices (4) and furnaces (2) in the storage room. Proposals were received from 3 companies and North Country Heating was selected. The cost of the project was around \$50K. The project was completed in August and should provide reliable heating and air conditioning for years to come.

Signing has been added to the "Robbie Dean Centre", the minister's parking space and one-way signs were installed on the Plaunt St. Entrance. A cigarette butt receptacle has been placed near the Quarry St. walkway. New kitchen taps, a new counter top and fresh paint have upgraded our busy kitchen.

The Thrift Shop has been a valuable addition to our church. With the volume of donations we have added a significant amount of storage space with new shelving. Special thanks to Doug Humphries for his leadership in this endeavour.

The use by community groups on a regular basis include: AA, NA, the Robbie Dean Centre, McCann Counselling, Litchfield Counselling, the Mat group and Kumon math. In addition congregation use on Sunday's and throughout the week as well as Thrift Shop usage and special events in Stewart Hall make TSA a busy place.

We are very fortunate to have Merv Kusluski as a custodian to keep our building clean and presentable. It is a large building and a huge challenge.

At TSA we are fortunate to have a wealth of willing and capable volunteers. They are greatly appreciated. Grass cutting, snow removal, setting up for events, washing windows, working in the Thrift Shop, painting, repairing and upgrading all place demands on individuals. Their efforts do not go unnoticed.

We look forward to 2020 as our building continues to provide an important role in the life of our local community.

Respectfully submitted, Garry Scott and Bryan Hollingworth, Property Co-Chairs

WORSHIP & MUSIC / CHOIR

Chair: Linda Boldt

Members: Joy Curry, Barb Moogk, Noma Deshane, Mike McCormick, Rev. Russell Wardell (until June 30, 2019), Daphne Hanneman. In February we were pleased to have Margaret Wilson and Arlene Smith join the committee.

Pulpit Supply throughout the year: Our congregation was extremely fortunate after Rev. Russell retired, to have Felicite Stairs lead us wisely and thoughtfully through many Sunday services. In addition, we welcomed Jon Williams, Rev. Don Anderson, Deborah Jinkinson, Barbara and John LeGrow, Neil Lloyd and Janet Nield as Sunday worship leaders. At our Anniversary service in September we were thrilled to have as our guest speaker Rev. Trisha Elliott with the Philanthropy Unit of the National Church. The UCW and Membership and Pastoral Care also kindly led services. At a well-received hymn sing service in November choir members introduced well-loved hymns with the authors name, origin and thoughts on why these hymns were special. During this service a Memorial Plaque of WWII veterans from Trinity St. Andrew's United Church was displayed and dedicated. Our Advent service of Carols and Lessons was led by choir and congregation members. Rev. Sheryl McLeod guided us in a beautiful candlelight service on Christmas Eve.

Peter and Ginette Raaphorst generously donated a new electric piano to the church in memory of their parents. A brass plate has been added to the plaque at the back of the church in recognition of gifts given.

During 2019 our congregation celebrated 6 baptisms. There were 10 funerals held at TSA. Our thanks and gratitude are extended to all who guided us in any way through this time of transition.

Respectfully submitted, Linda Boldt

The year was an exciting one for the choir and music at Trinity-St. Andrews. With a new member Brian Krans joining the group, we now have a full back row. On Mother's Day this year, with the additional help of Ross McEwen, the men went solo for the first time in Mike's tenure and did a lovely rendition of "This Joyful Eastertide". The full choir remained in the sanctuary for a little longer this year to finish the ministry of Rev. Russell. The final service featured a beautiful moment where Olive Phillips and Cameron Hunter, backed by the choir, did the "Barcorelle" from Offenbach's "The Tales of Hoffmann" to send Russell and Susan on their way.

In the summer, we were treated to many soloists from both in and outside of our church family. One of the soloists, Melissa Friske decided to rejoin the choir in the fall after an absence of a few years.

The fall presented many challenges with the new worship leaders almost every week. However, the group provided excellent musical leadership for all services and then presented both a Hymn service and our annual Lessons and Carols service during Advent. The Musical Director continues to look for new ways to present music in the service but given the quality of the piano, the organ, and the choir, we can count on the sounds being a beautiful addition to the life at our church.

Respectfully submitted, Mike McCormick