

Trinity-St. Andrew's (TSA) United Church Reopening Plan

General: This plan has been developed following the Renfrew County and District Health Unit Covid-19: Places of Worship Guidance Document (Attachment 1) and Ontario guidelines and requirements for places of worship for Stage 3 of reopening (effective July 17, 2020). It is being filed with the Eastern Ontario Outaouais Regional Council as required (letter from EROOC June 15, 2020) and will be updated as public health direction changes.

- Health and Safety of Staff, Volunteers, Congregation and Tenants – the TSA reopening plan is intended to keep the staff, congregation, volunteers and tenants from contracting Covid-19 at functions within the building by following up to date public health direction.
- Physical distancing – Physical distancing must be practiced at all times. This means keeping a 2-metre distance between persons who are not from the same family/social unit.
- Masks - Masks are required. They must be worn in the building, at all times, with the exception of children under the age of 4. This is in accordance with Renfrew County and District Health Unit requirements (effective July 14) and best practices to limit the spread of Covid-19 during gatherings. Everyone is requested to take all used masks home for disposal.
Note that those leading worship (because they will be at least 4m from the front rows) and staff working by themselves in their offices do not require masks.
- Hand Hygiene - Hand sanitizer is available inside each entrance, in the narthex and washrooms. You are required to sanitize your hands when entering and leaving the building, and at any time that hand cleanliness has been compromised.
- Signage – will be posted to reinforce the physical distancing, mask usage and hand hygiene requirements.
- Training – will be provided to staff and volunteers to ensure they can fulfill the requirements of this plan.
- Screening – screening of all groups is required using the TSA Covid-19 Screening Questions (Attachment 2). Those who are unable to pass the screening process will not be allowed to enter the building.

TSA Office: The Office is open Monday to Thursday from 9 to 2 unless otherwise specified. Entry is by doorbell access only and limited to one person/family unit at a time. Visitors must wear masks and respect the shield provided and physical distancing. Office contact is Debbie at office@tsarenfrew.ca or (613) 432-2285.

Kitchens: Following the advice of Public Health authorities, the kitchens at TSA are closed and are not to be used by anyone. TSA members as well as all tenants and community groups who use our space are not allowed to serve food or beverages of any kind and are not allowed to use any facilities in the kitchens including water faucets. This will be reviewed and updated as provincial rules change.

Washrooms: Bathroom facilities are open. Cleaning materials and instructions will be posted in each bathroom. You are expected to wipe down the toilet and sink after each use.